### Lucy's Love Bus Charitable Trust, Inc.

**Financial Statements** 

December 31, 2020 and 2019

### Lucy's Love Bus Charitable Trust, Inc. Financial Statements December 31, 2020 and 2019

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Lucy's Love Bus Charitable Trust, Inc.

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Lucy's Love Bus Charitable Trust, Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lucy's Love Bus Charitable Trust, Inc. as of December 31, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matter

#### **Prior Period Financial Statements**

The December 31, 2019 financial statements were reviewed by us, and our report thereon, dated April 14, 2020, stated we were not aware of any material modifications that should be made to those financial statements for them to be in conformity with accounting principles generally accepted in the United States of America. However, a review is substantially less in scope than an audit and does not provide a basis for the expression of an opinion on the financial statements.

Anstiss & Co., P.C.

anstiss & Co. P.C.

Lowell, MA May 12, 2021

### Lucy's Love Bus Charitable Trust, Inc. Statements of Financial Position December 31, 2020 and 2019

	Audited 2020		R	eviewed 2019
Assets				
Current assets				
Cash and cash equivalents Pledges receivable - current Prepaid expenses and other current assets	\$	499,779 9,911 11,170	\$	239,906 91,230 16,633
Total current assets		520,860		347,769
Long-term assets Property and equipment, net Security deposits		959 2,350		1,468 2,350
Total long-term assets		3,309		3,818
Total assets	\$	524,169	\$	351,587
Liabilities and Net Assets				
Current liabilities				
Accounts payable and accrued expenses Grants payable Deferred revenue PPP loan Total current liabilities	\$	3,151 59,355 40 41,700 104,246	\$	11,741 60,761 6,000  78,502
Net assets				
Without donor restrictions With donor restrictions		299,497 120,426	-	64,672 208,413
Total net assets		419,923	-	273,085
Total liabilities and net assets	\$	524,169	\$	351,587

# Lucy's Love Bus Charitable Trust, Inc. Statements of Activities For the Years Ended December 31, 2020 and 2019

	Audited	Reviewed
	2020	2019
Support and revenue		
Contributions	\$ 435,215	\$ 172,264
Fundraising	88,777	136,310
In-kind contributions	9,207	10,100
Investment return	931	1,991
Other income	490	3,025
Net assets released from restrictions	318,896	132,626
Total support and revenue	853,516	456,316
Expenses		
Program services	398,275	287,341
General and administrative	102,334	80,538
Development and fundraising	118,081	78,759
Total expenses	618,690	446,638
Change in net assets without donor restrictions	234,826	9,678
Support restricted for programs	230,908	161,705
Net assets released from restrictions	(318,896)	(132,626)
Change in net assets with donor restrictions	(87,988)	29,079
Total change in net assets	146,838	38,757
Net assets at beginning of year	273,085	234,328
Net assets at end of year	\$ 419,923	\$ 273,085

Lucy's Love Bus Charitable Trust, Inc.

For th	For the Years Ended December 31, 2020 and 2019		Audited		
	Prooram	20 General and	2020		G.
	Services	Administrative	Fundraising	Total	ai
Compensation and related expenses	\$ 124,005	\$ 57,146	\$ 98,786	\$ 27	279,937
Contract services - integrative therapies	257,387	•	1	25	257,387
Advertising and promotion	554	244	11,910		12,708
Depreciation and amortization	1	509	•		509
Insurance	847	762	589		2,198
Occupancy	6,863	11,644	629		19,136
Office expenses	4,472	19,141	5,329	7	28,942
Professional fees	896	11,764	400		13,132
Travel	3,179	1,124	438		4,741
Bad Debt	1	1	•		1
Total expenses	\$ 398,275	\$ 102,334	\$ 118,081	\$ 61	618,690
		Revi	Reviewed		
	Program	General and			Ž.

	Total	225,098	128,270	13,548	1,151	2,456	19,125	23,446	23,352	3,240	6,952	446,638
	Fundraising	56,852 \$	ı	11,122	ı	803	1,400	7,529	314	739	1	\$ 78,759
	Fun	<del>69</del>										<del>69</del>
General and	Administrative	34,916	ı	647	909	803	2,071	12,109	22,130	304	6,952	80,538
Gen	Adm	<del>\$</del>										↔
Program	Services	133,330	128,270	1,779	545	850	15,654	3,808	806	2,197	1	287,341
<u>~</u>	S	€>										<del>69</del>

Contract services - integrative therapies Compensation and related expenses

Depreciation and amortization Advertising and promotion

See the accompanying notes to these financial statements.

Total expenses

Bad Debt Travel

Professional fees Office expenses Occupancy Insurance

# Lucy's Love Bus Charitable Trust, Inc. Statements of Cash Flows For the Years Ended December 31, 2020 and 2019

	Audited 2020	Reviewed 2019
Cash flows from operating activities		
Change in net assets	\$ 146,838	\$ 38,757
Adjustments to reconcile changes in net assets to net cash provided by operating activities		
Depreciation and amortization Bad debt	509 -	1,151 6,952
Changes in assets and liabilities  Decrease in pledges receivable  Decrease (increase) in prepaid expenses and other assets (Decrease) increase in accounts payable and accrued expenses  Decrease in grants payable (Decrease) increase in deferred revenue Increase in PPP loan	81,319 5,463 (8,590) (1,406) (5,960) 41,700	40,242 (10,033) 5,091 (13,618) 6,000
Net cash provided by operating activities	259,873	74,542
Cash flows from investing activities  Purchase of property and equipment  Net cash utilized by investing activities	<del>-</del>	(1,369)
Net increase in cash and cash equivalents	259,873	73,173
Cash and cash equivalents at beginning of year	239,906	166,733
Cash and cash equivalents at end of year	\$ 499,779	\$ 239,906
Supplemental data In-kind contributions	\$ 9,207	\$ 10,100

#### Note 1 - Organization

Lucy's Love Bus Charitable Trust, Inc. (the "Organization") was organized on January 27, 2006, as a non-profit organization incorporated in the Commonwealth of Massachusetts. Its mission is to ease the suffering of pediatric cancer patients by providing free integrative therapies such as massage, acupuncture, Reiki, and therapeutic horseback riding to children with cancer and children coping with late effects of prior cancer treatment. They strive to educate the medical community regarding the benefits of integrative therapies that will help reduce stress, manage pain, and improve the overall well-being of sick children and their families.

#### Note 2 - Summary of Significant Accounting Policies

#### **Basis of Presentation**

The accompanying financial statements have been prepared on the accrual basis of accounting. Net assets, revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions in accordance Generally Accepted Accounting Principles (GAAP). Accordingly, net assets of the organization and changes therein are classified and reported as follows:

#### Net Assets Without Donor Restrictions

Net assets that are not subject to donor-imposed stipulations are classified as net assets without donor restrictions. From time to time, the Board may vote to set aside a certain dollar amount or percentage of net assets without donor restrictions for use at a specific time, for a specific purpose, or to function as endowment. These board-designated net assets may become undesignated with the passage of time or when used for their intended purpose. In addition, the Board may undesignate these net assets at its discretion if the originally intended time period or purpose is deemed no longer relevant or applicable to the needs of the Organization.

#### Net Assets With Donor Restrictions

Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the organization and/or the passage of time are classified as net assets with donor restrictions. When a restriction expires, net assets with donor-imposed restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. At December 31, 2020 and 2019, the Organization had net assets with donor restrictions of \$120,426 and \$208,413, respectively.

Also included in this category are net assets subject to donor restrictions to be maintained in perpetuity as permanent assets of the Organization. Generally, all income and unrealized and realized net gains on investments related to these net assets can be made available for operations as the Organization appropriates its annual spending based on the use of a spending policy or in accordance with donor restrictions. The organization had no perpetually restricted assets as of December 31, 2020 and 2019.

#### Note 2 - Summary of Significant Accounting Policies (Continued)

#### Cash and Cash Equivalents

For purposes of the statement of cash flows, cash and cash equivalents include cash, time deposits, certificates of deposit, and other highly liquid financial instruments with original maturities of three months or less, which are neither held nor restricted by donors for long-term purposes. Cash, time deposits, certificates of deposit, and other highly liquid financial instruments restricted to endowments that are perpetual in nature or other long-term purposes are excluded from this definition.

#### **Unconditional Promises to Give**

Promises to give due within the next twelve months are recorded at their net realizable value. Unconditional promises to give due in more than twelve months are recognized initially at fair value in the period the promise is made by the donor. The fair value of a pledge is estimated based on anticipated future cash receipts (net of an allowance for uncollectible amounts), discounted using a risk adjusted rate of 5% applicable to the years in which the promises are to be received. In subsequent periods, amortization of the discount rate is included in contribution revenue in the statements of activities. The allowance for uncollectable promise to give is based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Promises to give are written off when deemed uncollectable. Management deems all unconditional promises as collectible and thus, no allowance has been recorded. There were \$9,911 and \$91,230 in pledges outstanding as of December 31, 2020 and 2019, respectively.

#### **Fixed Assets**

The Organization capitalizes major fixed asset purchases of \$2,500 or more, which are not in the nature of replacements or repairs. Minor equipment purchases, replacements, maintenance, and repairs are charged to expense as incurred. Capitalized fixed assets are recorded at cost if purchased or constructed, or at fair market value at the date of the gift, if donated. Depreciation is provided using the straight-line method over the estimated useful lives of the assets as follows:

	<u>Years</u>
Vehicles	5
Equipment	3-5

The Organization reviews long-lived assets for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability of long-lived assets is measured by comparison to the future undiscounted net cash flows expected to be generated by the assets. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the assets exceeds the estimated fair value of the assets. Assets to be disposed of are reportable at the lower of the carrying amount or fair value, less costs to sell.

#### Note 2 - Summary of Significant Accounting Policies (continued)

#### Fair Value Measurements

FASB ASC 820-10, "Fair Value Measurements," applies to reported balances that are required or permitted to be measured at fair value on a recurring basis under an existing accounting pronouncement. FASB ASC 820-10 emphasizes that fair value is a market-based measurement, not an entity-specific measurement. Therefore, a fair value measurement should be determined based on the assumptions that market participants would use in pricing the asset or liability and establishes a fair value hierarchy consisting of three levels of inputs that may be used to measure fair value as follows:

<u>Level 1</u> – Inputs that utilize quoted prices (adjusted) in active markets for identical assets or liabilities that the Organization has the ability to access.

<u>Level 2</u> – Inputs that include quoted prices for similar assets and liabilities in active markets and inputs that are observable for the assets or liabilities, either directly or indirectly, for substantially the full term of the financial instrument. Fair values for these instruments are estimated using pricing models, quoted prices of securities with similar characteristics, or discounted cash flows.

<u>Level 3</u> – Inputs that are unobservable inputs for the asset or liability, which are typically based on an entity's own assumptions, as there is little, if any, related market activity.

In instances where the determination of the fair value measurement is based on inputs from different levels of the fair value hierarchy, the level in the fair value hierarchy within which the entire fair value measurement falls is based on the lowest level input that is significant to the fair value measurement in its entirety.

FASB ASC 825-10, "Financial Instruments," permits an entity to measure many financial instruments and certain other assets and liabilities at fair value on an instrument-by-instrument basis. The Organization has not adopted any of the additional fair value options allowed in the standard. Management has determined that the fair values of its financial instruments not carried at fair value, including cash and cash equivalents, pledges receivable, prepaid expenses and other assets, accounts payable and accrued expenses, and grants payable are substantially equivalent to their carrying values as of December 31, 2020 and 2019 because of their short-term nature.

#### **Revenue Recognition**

Program fees, which consist of fees for use of Sajni Center, are recognized as services are provided. Program services fees billed or collected in advance are recorded as deferred revenue until the services are performed. As of December 31, 2020 and 2019, there were no unrecognized program service fees or outstanding obligations under contracts with customers.

#### Note 2 - Summary of Significant Accounting Policies (Continued)

#### Revenue Recognition (continued)

Contributions are recognized when cash, securities or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Gifts of assets other than cash are recorded at their estimated fair value on the date of the gift. Pledges receivable are stated at the estimated net present value, net of an allowance for uncollectible amounts. Conditional promises to give are not recognized until the conditions on which they depend have been substantially met.

Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of temporary restrictions on net assets by fulfillment of the donor-stipulated purpose or by passage of the stipulated time period are reported as reclassifications between the applicable classes of net assets.

#### **In-Kind Contributions**

Donated goods, services, and fixed assets are recorded as contributions at their estimated fair value at the date of donation. Such donations are reported as increases in net assets without donor restrictions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire fixed assets are reported as restricted contributions. The Organization reports expiration of donor restrictions when the donated or acquired assets are placed in service. The value of contributions received in donated goods and services for the years ended December 31, 2020 and 2019 was \$9,207 and \$10,100, respectively.

Volunteers contribute significant amounts of time to our program services, administration and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by generally accepted accounting principles. Contributed professional services are recorded at the respective fair values of the services received.

#### **Functional Allocation of Expenses**

The cost of providing the Organization's various programs and supporting services have been summarized on a functional basis in the statements of functional expenses. The statement of functional expenses is required to present the natural classification detail of expenses by function allocated on a reasonable basis that is consistently applied. Expenses that can be identified with a specific program or support services are allocated directly. Based on management's estimates, certain costs have been allocated among major classes of program services and supporting activities. Occupancy, depreciation, and amortization have been allocated based on a square footage basis. Salaries and wages, benefits, and payroll taxes, are allocated based on estimates of time and effort. Office expenses, information technology, interest, insurance, and certain other expenses are allocated based on management estimates of percentage of usage attributable to each function. Other unallocable costs such as oversight, business management, general record keeping, budgeting, and solicitation activities which are not identified with one or more programs are reported as management and general or fundraising as appropriate.

#### Note 2 - Summary of Significant Accounting Policies (Continued)

#### Advertising

The Organization expenses advertising costs as incurred. During the years ended December 31, 2020 and 2019, the Organization incurred advertising costs of \$12,708 and \$13,548, respectively.

#### **Concentration of Credit Risk**

Financial instruments, which potentially subject the Organization to concentrations of credit risk, consist principally of cash and cash equivalents. The Organization maintains its cash and cash equivalents in bank deposit accounts, which at times may exceed federally insured limits. The Organization has not experienced any losses in such accounts. Management routinely assesses the integrity and stability of the institutions where the cash and equivalents are held and considers credit risk to be minimal.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **Income Taxes and Uncertain Tax Positions**

The Organization, incorporated under Chapter 180 of the Massachusetts General Laws as a tax-exempt entity, has been granted tax-exempt status under Internal Revenue Code (IRC) Section 501(c)(3) and is classified as other than a private foundation as defined by section 509(a) of the IRC. Therefore, it is generally exempt from federal and state income taxes except for tax on unrelated business income. Management has determined that substantially all of the organization's income, expenditures, and activities relate to its exempt purpose, therefore, the organization is not subject to unrelated business income taxes and will continue to qualify as tax-exempt entity.

FASB ASC 740-10, "Accounting for Uncertainty in Income Taxes," required the organization to evaluate and disclose tax positions that could have an effect on the Organization's financial statements. The Organization reports its activities to the Internal Revenue Service and to the Commonwealth of Massachusetts on an annual basis. These informational returns are generally subject to audit and review by the governmental agencies for a period of three years after filing. Management believes it is no longer subject to review by taxing authorities for periods prior to 2018. Substantially all of the Organization's income, expenditures and activities relate to its exempt purpose. Therefore, management has determined that the Organization is not subject to unrelated business income taxes and will continue to qualify as a tax-exempt not-for-profit entity.

#### Note 3 – Liquidity and Availability

Financial assets available within one year for general expenditure such as operating expenses, were as follows for the years ending December 31:

	<u>2020</u>	<u>2019</u>
Cash and cash equivalents	\$ 499,779	\$ 239,906
Pledges Receivable	9,911	91,230
Total financial assets available	\$ 509,690	\$ 331,136

To manage liquidity, the Organization strives to maintain three months of operating reserves on hand to meet current liquidity needs and address shortfalls in cash flow caused by seasonal revenue cycles. Once developed, the operating reserves will be maintained in local bank accounts. These operating reserves will be Board designated and not accessible to management for operations without Board approval. In periods when there is excess cash on hand not required for current obligations, the surplus will be added to the operating reserves, upon board approval, to either replenish amounts expended or increase available resources. The Organization maintains a of credit in the amount of \$25,000 which management can draw upon with Board approval.

#### Note 4 – Pledges Receivable

Unconditional promises to give consisted of the following as of December 31, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Due within one year	\$ 9,911	\$ 91,230
Due in two to five years		-
Gross pledges	9,911	91,230
Unamortized discounts		
Total	\$ 9,911	\$ 91,230
Total	\$ 9,911	\$ 91,230

For the year ended December 31, 2020 and 2019, approximately 48% and 65% of pledges receivable was due from one donor, respectively.

#### Note 5 – Property and Equipment

Depreciation expense for the years ended December 31, 2020 and 2019 was \$509 and \$1,151. Property and equipment consisted of the following for the years ending December 31<sup>st</sup>:

	<u>2020</u>	<u>2019</u>
Vehicles	\$ 7,800	\$ 7,800
Equipment	4,990	4,990
	12,790	12,790
Less: Accumulated Depreciation	11,831	11,322
Net Property and Equipment	\$ 959	\$ 1,468

#### Note 6 – Line of Credit

The Organization maintains a line of credit with Newburyport Bank in the amount of \$25,000. The line is collateralized by substantially all of the Organization's assets. There was no outstanding balance on the line of credit as of December 31, 2020 and 2019.

#### Note 7 – Deferred Revenue

Deferred revenue represents program services fees for the University of Vermont Medical Center that were received in advance of performing the services. As of December 31, 2020 and 2019, deferred revenues amounted to \$40 and \$6,000, respectively.

#### Note 8 - Refundable Advance - Paycheck Protection Program

On April 24, 2020, the Organization received loan proceeds from Newburyport Five Cent Savings Bank in the amount of \$41,700 under the Paycheck Protection Program ("PPP"). The PPP was established as part of the Coronavirus Aid, Relief and Economic Security Act ("CARES Act"), enacted by the U.S. Government on March 27, 2020 to help small businesses retain employees during the pandemic and economic downturn. The PPP provides for loans to qualifying businesses for amounts up to two- and one-half times the average monthly allowable payroll costs incurred during the year prior to the loan date. The loans and accrued interest are forgivable after twenty-four weeks as long as the borrower uses the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, mortgage interest and maintains its payroll levels. No more than 40% of amounts expended can be for non-payroll costs and the amount of loan forgiveness will be reduced if the borrower terminates employees or reduces wages paid to employees by more than 25% during the twenty-four-week period. unforgiven portion of the PPP loan under the Program Rules shall be due and payable in full on April 24, 2022 (2 years from the date of Note) at an interest rate of 1%. If the forgiveness application is submitted within 10 months after the end of the covered period, payments will be deferred until the SBA remits the loan forgiveness amount to the lender or notifies the lender that no loan forgiveness is allowed.

The Organization used loan proceeds for purposes consistent with the PPP to allow for total forgiveness of the amount received. Loan forgiveness is contingent upon the lending institution's approval, which had not yet been received as of December 31, 2020 and through the date of this report. The Organization has recorded a note payable and will recognize revenue upon being legally released from the loan obligation. No forgiveness income has been recorded for the year ended December 31, 2020.

Note 9 – Net Assets
Net assets consisted of the following at December 31<sup>st</sup>:

		2020	
	Without donor restrictions	With donor restrictions	Total net assets
Operating Funds	\$ 298,538	\$ 110,515	\$ 409,053
Invested in Fixed Assets	959	-	959
Pledges Receivable		9,911	9,911
Total net assets	\$ 299,497	\$ 120,426	\$ 419,923
	9	2019	
	Without donor	With donor	Total net
	restrictions	restrictions	assets
Operating Funds	\$ 63,204	\$ 117,183	\$ 180,387
Invested in Fixed Assets	1,468	-	1,468
Pledges Receivable	<u>-</u>	91,230	91,230
Total net assets	\$ 64,672	\$ 208,413	\$ 273,085

Net assets with temporary restrictions consisting of temporarily restricted contributions are as follows:

	<u>2020</u>	<u>2019</u>
Lucy's Emergency Fund (Covid-19)	\$ 61,339	\$ -
Floating Hospital message program	18,574	33,134
Children from New England	12,769	72,500
Floating Hospital music program	1,010	3,910
Floating Hospital meditation program	10,770	20,500
Ukulele program	6,053	3,639
Volkswagen bus repairs	-	1,000
Sajni Center	-	12,500
Other funds temporarily restricted for time	9,911	61,230
Total temporarily restricted net assets	\$ 120,426	\$ 208,413

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of the passage of time or other events specified by the donors were \$318,896 and \$132,626 for the years ended December 31, 2020 and 2019, respectively.

#### Note 10 – Related Party Activity

Two of the Organization's Board members are yoga practitioner who specializes in restorative yoga and from whom the Organization received services in 2020 and 2019. The amount paid for these services during the years ended December 31, 2020 and 2019 was \$3,180 and \$6,680, respectively. There was \$290 payable to and no amounts receivable from related parties as of December 31, 2019. There was no payable and no amounts receivable from related parties as of December 31, 2020.

#### Note 11 – Commitments

The Organization has an occupancy lease for shared office space in Boston, MA, with the original expiration date of February 28, 2019. During the year ended December 31, 2019, the organization and the landlord agreed to a month-to-month lease. The agreed upon rental payment per the lease agreement was \$350 per month. As of May 2020, the lease was terminated.

The Organization has a second occupancy lease for office space located in Amesbury, MA effective through September 30, 2019 for a monthly rental payment of \$1,175. During the year ended December 31, 2019, the organization and Landlord agreed to a month-to-month lease. The lease is cancellable upon 30 days written notice by either the lessor or lessee. Rent expense for the years ending December 31, 2020 and 2019 was \$15,850 and \$18,300, respectively.

#### Note 12 – Contingency

As of May 12, 2021, the Organization continues to be impacted by COVID-19, which was characterized as a pandemic by the World Health Organization on March 11, 2020. Multiple jurisdictions in the U.S. have declared a state of emergency and implemented enhanced screenings, quarantine requirements, and travel restrictions. It is anticipated that the impacts from this pandemic will continue for some time.

The extent of the impact of the COVID-19 pandemic on Organization's operational and financial performance will depend on future developments, including the duration and spread of the outbreak. Changes to the operating environment may increase operating costs. Potential impacts may include disruptions or restrictions on employees' ability to work, donors' ability to contribute, our ability to fundraise, or our capacity to support program services. The future effects of these issues are unknown.

#### Note 13 – Subsequent Events

FASB ASC 855-10, "Subsequent Events," defines further disclosure requirements for events that occur after the statement of financial position date, but before financial statements are issued. In accordance with FASB ASC 855-10, management has evaluated events subsequent to December 31, 2020 through May 12, 2021, which is the date the financial statements were available to be issued. There were no material events noted during this period that would either impact the results reflected in this report or the Organization's results going forward.